

PLEASE BRING THIS AGENDA WITH YOU

1

The Lord Mayor will take the Chair at ONE
of the clock in the afternoon precisely.



COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on
THURSDAY next, the **19th day of July, 2018**.

JOHN BARRADELL,
Town Clerk & Chief Executive.

*Guildhall,
Wednesday 11th July 2018*

Sir Andrew Parmley

Professor Michael Raymond Mainelli

}

Aldermen on the Rota

1 **Apologies**2 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**3 **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 21 June 2018.

For Decision
(Pages 1 - 16)

4 **Resolutions on Retirements, Congratulatory Resolutions, Memorials**5 **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent overseas visits.

6 **Policy Statement**

To receive a statement from the Chairman of the Policy and Resources Committee.

7 **Docquets for the Hospital Seal**8 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

For Decision
(Pages 17 - 20)

9 **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

For Information
(Pages 21 - 22)

10 **Appointments**

To consider the following appointments:

- (A) Two Members on the **Board of Governors of the City of London School**, for four-year terms expiring in July 2022.

Nominations received:-

Ian Christopher Norman Seaton
James Michael Douglas Thomson, Deputy

- (B) Three Members on the **Board of Governors of the City of London School for Girls**, for four-year terms expiring in July 2022.

Nominations received:-

Nicholas Michael Bensted-Smith, J.P.
Tijs Broeke
Ann Holmes

- (C) Four Members on the **Board of Governors of the City of London Freeman's School**, two for four-year terms expiring July 2022, and two for the balance of terms, one expiring July 2018 and one expiring in July 2019.

Nominations received:-

Elizabeth Rogula, Deputy
Philip John Woodhouse, Deputy

- (D) Five Members on the **Community & Children's Services Committee**, for the balance of terms expiring in April 2019.

Nominations received:-

Graeme Harrower

- (E) Two Members on the **Standards Appeals Committee**, for the balance of terms expiring in April 2019.

Nominations received:-

Randall Keith Anderson

For Decision

11 **Questions**

12 **Motions**

13 **Awards and Prizes**

14 **Hospitality Working Party of the Policy and Resources Committee**

To consider recommendations concerning the provision of hospitality.

For Decision
(Pages 23 - 24)

15 **Finance Committee**

To receive a report advising of action taken under urgency procedures relating to the award of a contract for catering, cleaning and housekeeping services at the City of London Freeman's School.

For Information
(Pages 25 - 26)

16 **Board of Governors of the Guildhall School of Music & Drama**

To consider amendments to the Board's Terms of Reference.

For Decision
(Pages 27 - 30)

17 **Standards Committee**

To consider reports of the Standards Committee, as follows:-

- (A) **Amendments to Terms of Reference** – To consider amendments to the Committee's Terms of Reference.

For Decision
(Pages 31 - 34)

- (B) **Appointment of Co-opted Members** – To consider the re-appointment of two co-opted Members to the Committee.
For Decision
(Pages 35 - 38)

- (C) **Annual Report** – To receive the annual report providing a summary of the Standards Committee's activities over the year.
For Information
(Pages 39 - 42)

- 18 **Local Government Pensions Board**
To consider the extension of an existing Member's appointment to allow for staggered terms.
For Decision
(Pages 43 - 46)

MOTION

- 19 **By the Chief Commoner**
That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 and 4 of Part 1 of Schedule 12A of the Local Government Act, 1972.
For Decision
- 20 **Non-Public Minutes**
To agree the non-public minutes of the meeting of the Court held on 21 June 2018.
For Decision
(Pages 47 - 54)
- 21 **Capital Buildings Committee**
To consider proposals relating to a major building project.
For Decision
(Pages 55 - 64)
- 22 **Establishment Committee**
To consider the proposed pay deal for staff for 2018-20.
For Decision
(Pages 65 - 68)
- 23 **Property Investment Board**
To receive a report advising of action taken under urgency procedures in relation to the disposal of a 150-year lease.
For Information
(Pages 69 - 72)



BOWMAN, MAYOR

COURT OF COMMON COUNCIL

21st June 2018
MEMBERS PRESENT

ALDERMEN

The Rt. Hon. the Lord Mayor, Charles Edward Beck Bowman
John Garbutt
Sir Roger Gifford
Alison Gowman
Prem Goyal, OBE JP

David Andrew Graves
Sheriff Timothy Russell Hailes, JP
Peter Lionel Raleigh Hewitt, JP
Robert Picton Seymour Howard
Vincent Thomas Keaveny

Alastair John Naisbitt King
Ian David Luder, JP
The Lord Mountevans, Jeffrey Evans
William Anthony Bowater Russell
Sir David Hugh Wootton

COMMONERS

John David Absalom, Deputy
Caroline Kordai Addy
Munsur Ali
Rehana Banu Ameer
Randall Keith Anderson
Thomas Alexander Anderson
Alexander Robertson Martin Barr
Douglas Barrow, Deputy
Adrian Mark Bastow
Matthew Bell
John Bennett, Deputy
Peter Gordon Bennett
Nicholas Michael Bensted-Smith, JP
Sir Mark Boleat
Mark Bostock
Keith David Forbes Bottomley, Deputy
David John Bradshaw, Deputy
Tijs Broeke
Roger Arthur Holden Chadwick, OBE, Deputy

John Douglas Chapman
Thomas Cowley Clementi
Richard Peter Crossan
Karina Dostalova
Simon D'Olier Duckworth, OBE, DL
Peter Gerard Dunphy
Mary Durcan
Emma Edhem
Anne Helen Fairweather
Marianne Bernadette Fredericks
Caroline Wilma Haines
The Revd Stephen Decatur Haines, Deputy
Graeme Harrower
Christopher Michael Hayward
Christopher Hill
Tom Hoffman, MBE, Deputy
Ann Holmes
Michael Hudson
Jamie Ingham Clark, Deputy

Clare James, Deputy
Henry Llewellyn Michael Jones, Deputy
Shravan Jashvantrai Joshi
Angus Knowles-Cutler
Edward Lord, OBE, JP, Deputy
Andrew Paul Mayer
Jeremy Mayhew
Catherine McGuinness, Deputy
Andrew Stratton McMurtrie, JP
Wendy Mead, OBE
Brian Desmond Francis Mooney, Deputy
Hugh Fenton Morris
Sylvia Doreen Moys, MBE
Joyce Carruthers Nash, OBE, Deputy
Barbara Patricia Newman, CBE
Graham David Packham
Dhruv Patel, OBE
John Petrie
Judith Pleasance

James Henry George Pollard, Deputy
Jason Paul Pritchard
Richard David Regan, OBE, Deputy
Elizabeth Rogula, Deputy
James de Saumarez
John George Stewart Scott, JP
Oliver Sells, QC
Dr Giles Robert Evelyn Shilson, Deputy
Jeremy Lewis Simons
Tom Sleight, Deputy
Graeme Martyn Smith
Sir Michael Snyder
James Michael Douglas Thomson, Deputy
John Tomlinson, Deputy
James Richard Tumbridge
William Upton
Philip Woodhouse, Deputy

1. Apologies The apologies of those Members unable to attend this meeting of the Court were noted.
2. Declarations There were none.
3. Minutes *Resolved* - That the Minutes of the last Court are correctly recorded.
4. Resolutions *Resolved* – That the sincere congratulations of this Court be offered to –

Dhruv Patel, O.B.E

Scott, J.G.S.,
J.P.; Mayhew,
J.P.

on his recent appointment by Her Majesty The Queen as an Officer of the Most Excellent Order of the British Empire, in recognition of his services to the British Hindu community and to Social Cohesion.

Scott, J.G.S.,
J.P.; Mayhew,
J.P.

Resolved – That the sincere congratulations of this Court be offered to –

Thomas Dieter Dirk Hoffman, M.B.E., Deputy

On his recent appointment by Her Majesty The Queen as a Member of the Most Excellent Order of the British Empire, for services to Secondary and Tertiary Education and the Arts in London.

Scott, J.G.S.,
J.P.; Mayhew,
J.P.

Resolved – That the sincere congratulations of this Court be offered to –

Vivienne Littlechild, M.B.E., J.P.

On her recent appointment by Her Majesty The Queen as a Member of the Most Excellent Order of the British Empire, for services to Culture and Heritage in the City of London.

Scott, J.G.S.,
J.P.; Mayhew,
J.P.

Resolved – That the sincere congratulations of this Court be offered to the several officers recognised by Her Majesty The Queen in the Birthday Honour's List, viz.:

- Ruth Duston, who worked with the City Surveyor's department as Director of the Cheapside Retail Initiative, and Anne Bamford, our Strategic Education & Skills Director, on their recent appointment as Officers of the Most Excellent Order of the British Empire;
- Matthew Ring, a Resident Estate Officer, and Jane Ewing, Office Manager at the City of London Academy Galleywall, on their recent award of the British Empire Medal;
- And Assistant Commissioner Alistair Sutherland and Superintendent Helen Isaac, both of the City of London Police, on their recent award of the Queen's Policing Medal.

5. Mayoral
Visits

The Lord Mayor reported on his recent visits to Brazil, Chile, Peru, the United States of America, Canada, Singapore, Indonesia, and Norway.

He also took the opportunity to express the Court's gratitude and best wishes to two long-serving Members of staff, Simon Murrells and Steven Bragg, for their contributions over the past several decades.

6. Policy
Statement

There was no statement.

7. Hospital Seal

There were no docquets to be sealed.

8. Freedoms

The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned, persons who had made applications to be admitted to the Freedom of the City by Redemption:-

Tej Rohit Samani <i>Lord Robert George Alexander Lingfield, Kt., DL Nigel Anthony Chimmo Branson, JP</i>	an Education Company Chief Executive Officer <i>Citizen and Goldsmith Citizen and Haberdasher</i>	Hatfield, Hertfordshire
Ian Robertson <i>Ian Wilson Tough Stanley Brown, QGM, TD</i>	a Learning and Development Consultant <i>Citizen and World Trader Citizen and Loriner</i>	Edinburgh, Scotland
Vivienne Jane Margaret Robertson <i>Ian Wilson Tough Stanley Brown, QGM, TD</i>	a Local Government Officer <i>Citizen and World Trader Citizen and Loriner</i>	Edinburgh, Scotland
Dr Roger David Dalrymple <i>Neville John Watson Peter Francis Clark</i>	a University Lecturer <i>Citizen and Fletcher Citizen and Mason</i>	Oxford, Oxfordshire
Richard O'Dell Poulden <i>Michael Raymond Mainelli, Ald. Robert Cripps McDowall</i>	a Gold Company Chairman <i>Citizen and World Trader Citizen and Tin Plate Worker</i>	Dubai, United Arab Emirates
Sheila Marie Dixon <i>Vincent Dignam Christopher Michael Hayward, CC</i>	a Publican <i>Citizen and Carmen Citizen and Pattenmaker</i>	City of London
Jack Barker <i>Alan Roy Willis Patrick John Marsland-Roberts, TD</i>	a Charity Volunteer <i>Citizen and Baker Citizen and Carman</i>	Croydon, Surrey
Caoimhe Gallagher <i>Vincent Dignam Christopher Michael Hayward, CC</i>	a Physiotherapist <i>Citizen and Carman Citizen and Pattenmaker</i>	Tooting, London
Martyn Ian Hollyman, JP <i>Michael Richard Adkins David William Walker</i>	a Financial Consultant, retired <i>Citizen and Water Conservator Citizen and Poulter</i>	Urchfont, Wiltshire
Lauren Emily Lunniss <i>David Crowley Robert John Eveleigh</i>	an Assistant Programme Director <i>Citizen and Basketmaker Citizen and Solicitor</i>	Wainscott, Kent
David Vinod Khanna <i>Keith David Forbes Bottomley, Deputy William Barrie Fraser, OBE</i>	a Facilities Management Company Director <i>Citizen and Wheelwright Citizen and Gardener</i>	Clapham, London
Anthony Mark Jones <i>Alan Roy Willis Brian Peter Charlick</i>	a Systems Information Technology Manager <i>Citizen and Baker Citizen and Poulter</i>	Irthlingborough, Northamptonshire
Sir Ciaran Gearoid Devane, Kt. <i>John Michael Welbank, MBE</i>	a Chief Executive <i>Citizen and Chartered Architect</i>	Battersea, London

<i>Michael Edward Cutting</i>	<i>Citizen and Glover</i>	
Robert Gordon David Pinckney <i>Richard Leslie Springford</i> <i>Iain Reid</i>	a Dental Surgeon, retired <i>Citizen and Carman</i> <i>Citizen and Educator</i>	Bradford On Avon, Wiltshire
Alison Caroline Lisa Wilson <i>Catherine Sidony McGuinness, Deputy</i> <i>Sir David Wootton, Kt., Ald.</i>	a Local Government Officer <i>Citizen and Solicitor</i> <i>Citizen and Fletcher</i>	Belfast, Northern Ireland
Jonathan Lionel Joseph <i>Sir Michael Bear, Kt.</i> <i>Lady Barbara Anne Bear</i>	a Property Company Director <i>Citizen and Pavior</i> <i>Citizen and Musician</i>	St. John's Wood, London
Jonathan Annetts <i>Cdr. Ian Richard Wellesley-Harding</i> <i>Donald Henry McGarr</i>	a Licensee <i>Citizen and Feltmaker</i> <i>Citizen and Basketmaker</i>	Covent Garden, London
Shaun Patrick <i>Wendy Mead, OBE, CC</i> <i>Robert Marsh Tipping</i>	a Financial Adviser <i>Citizen and Glover</i> <i>Citizen and Pattenmaker</i>	Westminster, London
Jane Elizabeth Patrick <i>Wendy Mead, OBE, CC</i> <i>Robert Marsh Tipping</i>	a Human Resources Consultant, retired <i>Citizen and Glover</i> <i>Citizen and Pattenmaker</i>	Westminster, London
Carole Patricia Olding <i>John Gavin</i> <i>Mark Anthony Grove</i>	a Senior Nurse <i>Citizen and Information Technologist</i> <i>Citizen and Cook</i>	South Norwood, London
Marc Bajer <i>James Andrew Marshall Edmunds</i> <i>David Lawman</i>	a Financial Chief Executive Officer <i>Citizen and Coachmaker</i> <i>Citizen and Coachmaker</i>	Clapham, London
Susan Jane Bacon <i>Christopher Michael Hayward, CC</i> <i>Keith David Forbes Bottomley, Deputy</i>	a Chartered Town Planner <i>Citizen and Pattenmaker</i> <i>Citizen and Wheelwright</i>	Theydon Bois, Essex
Kurt Gagen <i>Christopher Michael Hayward, CC</i> <i>Keith David Forbes Bottomley, Deputy</i>	a Town Planner <i>Citizen and Pattenmaker</i> <i>Citizen and Wheelwright</i>	Tooting, London
Alan Rigby <i>Kenneth John Knight, CBE, QFSM</i> <i>Stephen Christopher Neville</i>	a Chartered Structural Engineer <i>Citizen and Firefighter</i> <i>Citizen and Firefighter</i>	Watford, Hertfordshire
Richard Edwin Dedman <i>Graham John Peacock</i> <i>Richard Eaglesfield Floyd</i>	a Print-Finisher, retired <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	Tonbridge, Kent
Ronald Skillett <i>Caroline Wilma Haines, CC</i> <i>Gordon Warwick Haines</i>	a Signal Engineer <i>Citizen and Educator</i> <i>Citizen and Needlemaker</i>	Upminster, Essex
Roger Stuart Mascal <i>Sir Michael Bear, Kt.</i>	a Chartered Town Planner <i>Citizen and Pavior</i>	Berkhamsted, Hertfordshire

<i>Lady Barbara Anne Bear</i>	<i>Citizen and Musician</i>	
Sylvia Beryl Hyett	a Building Company Director, retired	Tatsfield, Kent
<i>Wendy Mead, OBE, CC</i>	<i>Citizen and Glover</i>	
<i>Patricia Agnes Campfield, MBE</i>	<i>Citizen and Wheelwright</i>	
Angela Michelle Yotov	a Lawyer	Putney, London
<i>Neville John Watson</i>	<i>Citizen and Fletcher</i>	
<i>Peter Francis Clark</i>	<i>Citizen and Mason</i>	
Nigel Charles Godden	a Security Company Director, retired	Rustington, West Sussex
<i>Michael Peter Cawston</i>	<i>Citizen and Tyler & Bricklayer</i>	
<i>James William Lane</i>	<i>Citizen and Tyler & Bricklayer</i>	
Linda Harrauld Towell	an Administrator, retired	Lightwater, Surrey
<i>Jonathan Grosvenor</i>	<i>Citizen and Chartered Accountant</i>	
<i>David Mark Spofforth, OBE</i>	<i>Citizen and Horner</i>	
Jeremy Charles Frost	an Insolvency Practitioner	West Wickham, Kent
<i>George Niblett</i>	<i>Citizen and Mason</i>	
<i>Gerald Michael Edwards</i>	<i>Citizen and Fruiterer</i>	
Michael Geoffrey Tindall	a Regular Army Officer, retired	Bexley, Kent
<i>Michael Pares</i>	<i>Citizen and Builders Merchant</i>	
<i>Alan Dee</i>	<i>Citizen and World Trader</i>	
Bridget Anita Edwards	an Arts Director	South Croydon, London
<i>Vivienne Littlechild, JP, CC</i>	<i>Citizen and Glover</i>	
<i>Charles Edward Lord, OBE, JP, Deputy</i>	<i>Citizen and Broderer</i>	
Alan John Willmott	a Security Manager, retired	Noak Hill, Essex
<i>Timothy John Delano Cunis</i>	<i>Citizen and Merchant Taylor</i>	
<i>Brian Martin Jones</i>	<i>Citizen and Fletcher</i>	
Daniel Mark Atkins	a Metropolitan Police Officer	Horley, Surrey
<i>Christopher Seymour Heaps</i>	<i>Citizen and Currier</i>	
<i>Peter Marshall Sturge, MBE</i>	<i>Citizen and Butcher</i>	
Samantha Stock	a Company Secretary	Gravesend, Kent
<i>Michael Peter Cawston</i>	<i>Citizen and Tyler & Bricklayer</i>	
<i>Peter Richard Cowland</i>	<i>Citizen and Firefighter</i>	
Amitkar Sumessur	a Customer Services Supervisor	Stanwell Moor Village, Surrey
<i>Howard Andre Beber</i>	<i>Citizen and Poulter</i>	
<i>Brian John Coombe</i>	<i>Citizen and Poulter</i>	
David Robert Garside	a Police Inspector, retired	Limehouse, London
<i>Gordon Lenham Warren</i>	<i>Citizen and Gold & Silver Wyre Drawer</i>	
<i>Paul Michael Constantinidi</i>	<i>Citizen and Gold & Silver Wyre Drawer</i>	
Jeffrey Francis Houston	a Local Government Head of Pensions	Alcester, Warwickshire
<i>Andrien Gereith Dominic Meyers</i>	<i>Citizen and Common Councilman</i>	
<i>Keith David Forbes Bottomley, Deputy</i>	<i>Citizen and Wheelwright</i>	
Joseph De Giorgio-Miller	a Chief Financial Officer	Maldon, Essex
<i>Tijs Broeke, CC</i>	<i>Citizen and Common Councilman</i>	
<i>Nicholas Michael Bensted-Smith, CC</i>	<i>Citizen and Loriner</i>	

Kenneth John Ryan <i>Peter Kenneth Estlin, Ald.</i> <i>William Anthony Bowater Russell, Ald.</i>	The Agent General of Victoria <i>Citizen and International Banker</i> <i>Citizen and Haberdasher</i>	Knightsbridge, London
Brian Herbert Irwin <i>HH Judge Stephen Ernest Kramer</i> <i>Alan Roy Willis</i>	a Bakery Director <i>Citizen and Baker</i> <i>Citizen and Baker</i>	Portadown, Co. Armagh, Northern Ireland
Robert Kenneth Niall Irwin <i>HH Judge Stephen Ernest Kramer</i> <i>Alan Roy Willis</i>	a Bakery Company Director <i>Citizen and Baker</i> <i>Citizen and Baker</i>	Portadown, Co. Armagh, Northern Ireland
John McFarlane, OBE <i>Catherine Sidony McGuinness, Deputy</i> <i>Sir Roger Gifford, Kt., Ald.</i>	a Banker <i>Citizen and Solicitor</i> <i>Citizen and Musician</i>	Westminster, London
His Excellency Rolando Drago Rodriguez <i>The Rt. Hon. The Lord Mayor</i> <i>Catherine Sidony McGuinness, Deputy</i>	The Ambassador of Chile <i>Citizen and Solicitor</i>	Westminster, London

Read.

Resolved – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

9. Legislation

The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

Bills

Counter-Terrorism and Border Security Bill

The Bill proposes an amendment to the Road Traffic Regulation Act 1984 to give local authorities the power to impose charges on the promoter or organiser of a sporting, social, or entertainment event in connection with an Anti-Terrorism Traffic Regulation Order. Additional proposals include allowing local authorities to refer individuals who are believed to be vulnerable to being drawn into terrorism to a multi-agency support panel and a creation of a duty for the members of a panel to co-operate with a local authority carrying out their functions.

Statutory Instruments

The Sea Fishing (Miscellaneous Amendments) Regulations 2018 S.I. No. 643

The Regulations amend the Sea Fishing (Illegal, Unreported and Unregulated Fishing) Order 2009 S.I. No. 3391 to extend offence provisions to third countries identified by the European Union as non-cooperating under EU regulations concerning illegal, unreported and unregulated fishing. The Regulations apply to the

Date in Force

18th June 2018

Common Council in its capacity as a local authority and in its capacity as a port health authority.

The Licensing of Houses in Multiple Occupation (Mandatory Conditions of Licences) (England) Regulations 2018 S.I. No. 616

1st October 2018

The Regulations introduce new mandatory conditions to be included in a licence, including a minimum bedroom size and a requirement to specify the number of persons occupying a room for the purpose of sleeping accommodation. Additional provision is made to require licence holders to comply with any local authority scheme for the storage and disposal of waste at the premises. The Regulations apply to the Common Council in its capacity as a local housing authority.

(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)

Read.

10. Ballot
Results

The Town Clerk reported the result of the ballot taken at the last Court, as follows:-

Two Members to the **Investment Committee**.

★ denotes appointed.

	Votes
Christopher Paul Boden	18
John Douglas Chapman	21
Tom Hoffman, Deputy	31
Peter Lionel Raleigh Hewitt, Alderman	40★
Michael Hudson	20
Andrien Gereith Dominic Meyers	49★

Read.

Whereupon the Lord Mayor declared Alderman Peter Hewitt and Andrien Meyers to be appointed to the Investment Committee.

11.
Appointments

The Court proceeded to consider appointments to the following Committees:

- (A) One Member on the **Finance Committee**, for the balance of a term expiring in April 2019.

Nominations received:-

James Richard Tumbridge

Read.

Whereupon the Lord Mayor declared James Tumbridge to be appointed to the Finance Committee.

- (B) Two Members on the **Hampstead Heath, Highgate Wood and Queen's Park Committee**, for the balance of terms expiring in April 2019.

Nominations received:-

Prem Goyal, O.B.E., J.P., Alderman

Gregory Percy Jones, Q.C., Alderman

Read.

Whereupon the Lord Mayor declared Alderman Prem Goyal and Alderman Gregory Jones to be appointed to the Hampstead Heath, Highgate Wood and Queen's Park Committee.

12. Questions

*Barr, A.R.M. to
the Chairman of
the Policy and
Resources
Committee.*

Support for SMEs

Alexander Barr asked a question of the Chairman of the Policy and Resources Committee regarding the City Corporation's support for SMEs. Responding, the Chairman noted that over 99% of businesses based in the City were SMEs, employing nearly half of the City's workforce and being vital to the City's vibrancy and prosperity. She outlined the wide range of activity undertaken to support and retain SMEs in the City, much of which extended beyond direct service provision and was more indirect in nature, involving influencing the policy environment on issues relating to tax, regulation, skills, transport, planning or housing. The unique services on offer to City businesses, such as the assistance provided by the City Property Advisory Team, Cyber Griffin support against cyber-crime, and the support of Heart of the City, were also outlined.

The Chairman also observed that one of the key factors in supporting SMEs related to the range of office space available advising that, through the Local Plan review, the City was looking specifically at the opportunity to promote the delivery of more flexible workspace. The implementation of an 'Article 4 Direction', giving the City an exemption from Permitted Development Rights (which allowed a change of use from commercial to residential without planning permission) would also allow the City to retain its office stock while many London boroughs were losing workspace to residential use.

In response to a supplementary question from Alexander Barr, the Chairman outlined the various ways in which success might be measured, including monitoring the number of SMEs in the City, working with Openreach in relation to the level of high-speed broadband connectivity amongst SMEs, and working with developers to monitor the delivery of flexible workspace.

*Ameer, R.B. to
the Chairman of
the Community
and Services
Committee.*

Housing Waiting List

Rehana Ameer asked a question of the Chairman of the Community and Children's Services Committee concerning the housing waiting list. Replying, the Chairman explained that the allocation of social housing was based on factors that prioritised those with the greatest need, with the factors determining priority being primarily defined by legislation and set out in the City's allocations policy, which was regularly reviewed by the Community and Children's Services Committee.

The Chairman advised that applicants with high priority needs were almost always offered a property within a year and some within a matter of months. However, with a total stock of just 2000 homes, only a limited number of homes became vacant each year and thus housing people was not always possible quickly. This was one of the contributing factors behind the City Corporation's recent commitment to building more housing. He added that applicants with low need (i.e. those already in accommodation which was not overcrowded) were typically already housed within the private sector or were living with parents, or were housing association tenants with a connection to the City who would prefer to have the City as their landlord. He also confirmed that he had asked officers to prepare a detailed paper for the Community & Children's Services Committee on the matter housing allocations.

In response to a supplementary question from Rehana Ameer concerning comparisons with neighbouring boroughs, the Chairman noted that the length of time taken to house low-need applicants was a problem shared by all local authority landlords, adding that the City Corporation's housing waiting list was London's smallest. In terms of comparative waiting times, authorities were not obliged to publish this information and thus it was difficult to establish the position; however, he had been able to ascertain that the City's times compared favourably to those of Westminster City Council. The Chairman also noted that many local authorities did not allow low need applicants to bid for properties, or in some cases removed them from waiting lists. The City had not taken these steps, but did warn applicants in low need that, unless their circumstances changed, they could face a lengthy wait to be housed.

Bank Junction

*Hailes, T.R., J.P.,
Ald. & Sheriff to the
Chairman of the
Planning and
Transportation
Committee.*

Alderman & Sheriff Tim Hailes asked a question of the Chairman of the Planning and Transportation Committee concerning the timetable for a decision on the future of Bank Junction. The Chairman, replying, confirmed that the matter would be considered by various committees, beginning with Streets & Walkways Sub-Committee on 3 July 2018 and ending with Policy & Resources Committee on 6 September 2018, after which he would be pleased to bring the report to the Court of Common Council for a final decision and to enable all Members to participate in the decision-making around this important item.

Responding to a supplementary question from Alderman & Sheriff Tim Hailes, the Chairman advised that Counsel's opinion was that the final decision to be made by Members could only be whether to retain the existing restrictions or not. Members might, in addition, ask officers to investigate other scenarios following that decision; however, should Members wish for the scheme to be amended, it would constitute a new experimental scheme, which would require the necessary traffic orders and a further period of consultation. The Chairman also outlined the results of consultation undertaken to date, which demonstrated a high level of public support for the Scheme.

Replying to a further question from James Tumbridge, the Chairman agreed that this item should feature early on the agenda at the meeting of the Court at which it was to be considered.

Holmes, A. to the Chairman of the Policy and Resources Committee.

Review of Housing Governance

Ann Holmes asked a question of the Chairman of the Policy and Resources Committee regarding a review of housing governance. Responding, the Chairman advised that the matter was being actively considered and that a report would be coming to the Policy and Resources Committee in due course; however, she was not prepared to commit to a firm date at this stage.

Responding to supplementary questions, the Chairman agreed that it would be important to consider the issue carefully and reiterated her unwillingness to commit to a specific timetable at this stage. She also noted the concerns of the Standards Committee and others in respect of the structure of the Barbican Residential Committee, as well as the issue of dispensations and the difficulties experienced by some residential Members in being able to fully represent their constituents' interests.

Edhem, E. to the Chairman of the Planning and Transportation Committee.

Planned Northern Line Closures

Emma Edhem asked a question of the Chairman of the Planning and Transportation Committee concerning a planned part-closure of the Northern Line in 2020, which was likely to have a significant effect on the City.

Responding, the Chairman noted that the planned closures were part of the Bank Station Capacity Upgrade programme, which would increase passenger capacity at the station by 40%, reduce interchange times, and provide more space within the station. The City Corporation would be working closely with TfL in an effort to mitigate against disruption this would cause and to communicate effectively with commuters to raise awareness.

Emma Edhem asked a supplementary question, urging the Chairman to explore a range of possible measures such as the introduction of specific additional bus services to compensate for the underground closures, undertaking risk audits, and making planning permission conditional on pedestrian through-flow being maintained. The Chairman thanked the Honourable Member for her suggestions and advised that he would ask officers to explore the various options raised.

Mayhew, J.P.; Barrow, D.G.F., Deputy

Motion – That Standing Order No. 13(9) be suspended for a period of ten minutes.

Upon the Motion being put, the Lord Mayor declared it to be carried.

Rail Network Issues

Hewitt, P.L.R., Ald. to the Chairman of the Policy and Resources Committee.

Alderman Peter Hewitt asked a question of the Chairman of the Policy and Resources Committee relative to recent issues on the rail networks which service the City.

The Chairman thanked the Honourable Member for raising this issue, recognising the difficulties that had been caused for many City workers and businesses in the recent period. She suggested that, should the difficulties continue, the City Corporation might explore with other London councils whether there was any influence it could bring to bear to help improve the situation.

13. Motions

Motion - "That this Honourable Court, in recognition of the centenary of women's suffrage and in committing itself to make further strides forward in making the City of

Lord, C.E., O.B.E.,
J.P., Deputy;
Fairweather,
A.H.

London an open, tolerant and inclusive place to live, work, and visit, resolves to recognise the contribution made by London's women, by commissioning a statue or statues to be placed in prominent public positions, perhaps of some of the pioneering women who first held high office in the City, such as Dame Mary Donaldson GBE JP (Lord Mayor 1983), Edwina Coven CBE JP DL (Chief Commoner 1987), or Dame Judith Mayhew-Jonas DBE (Policy Chairman 1997-2003), or other women who have added value to the life of London over the centuries; and to refer this matter to relevant committees (advised by an independent expert group) to determine the subjects, budgets, design, location, and other practical concerns."

Deputy Edward Lord and Anne Fairweather, the mover and seconder of the Motion, spoke in support of the proposal.

McGuinness,
C.S., Deputy;
Hailes, T.R., J.P.,
Ald. & Sheriff

Amendment – That the Motion be altered to include the words "or other depictions" following the words "statue or statues".

Upon the Amendment being put, the Lord Mayor declared it to be carried.

Upon the Motion as amended being put, the Lord Mayor declared it to be carried.

14. Awards & Prizes

The Court received a report of the Chairman of the Board of Governors of the Guildhall School of Music and Drama, advising of the receipt of a gold award in the Office for Students' recent teaching excellence framework. The School had also been listed as the UK's top conservatoire in the 2019 Guardian University Guide for Music.

15. **POLICY AND RESOURCES COMMITTEE**

(Catherine McGuinness, Deputy)

7 June 2018

Report of Urgent Action Taken: Local Government Association Reconstitution

The Court received a report advising of action taken under urgency procedures relative to the reconstitution of the Local Government Association.

The LGA had recently undertaken a comprehensive review of its governance and constitution to become more tax efficient, take more advantage of best value and keep member authority subscriptions to a reasonable level. Having considered a number of options which, amongst other things, included seeking charitable status, creating a community interest company and becoming a company limited by guarantee, the Association had concluded that its best option would be to change from an unincorporated Association to an incorporated unlimited company. As a result, member authorities of the current LGA were required to formally apply to become members of the new company (also called the Local Government Association (11177145)) which was incorporated on 30 January 2018 and to which the assets and liabilities of the LGA were intended to be transferred.

Following the receipt of satisfactory responses to a number of legal and financial queries, the Policy and Resources Committee considered and endorsed the City Corporation's membership of the new LGA, subject to the final consent of the Court.

Approval was therefore given for:-

- the City Corporation applying to become a member of the new incorporated body, the Local Government Association (11177145);
- the Chairman of Policy and Resources Committee (for the time being) or his or her representative and Alderman Sir David Wootton, being appointed to serve as the City Corporation's representatives on the new LGA company's General Assembly and, should they be elected or appointed by the new company, also serving as Directors of the new company or on any other governance structure it is agreed should be adopted (this to be subject to the terms of their authority being made clear so that they act within their remit whilst serving on this outside body); and
- until such time as the existing unincorporated Local Government Association be dissolved, the Chairman of the Policy Committee (for the time being) or his or her representative and Alderman Sir David Wootton serving as the City Corporation's representatives at the General Assembly or in any other capacity within the Association to which they are elected or appointed.

16. **HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE**

(John George Stewart Scott, J.P., Chief Commoner)

22 May 2018

Applications for Hospitality

(a) Reception following Pride Flag raising

In July 2017, the City Corporation flew the LGBT Pride Flag at Guildhall to mark the Pride in London Festival. The Court of Common Council subsequently passed a motion to fly the LGBT Pride Flag at Guildhall and other City Corporation buildings to mark the annual Pride in London Festival.

In 2018, the Pride in London Parade was to take place on Saturday 7 July. The Department for Digital, Culture, Media & Sport advice to Government Departments was for the Rainbow Flag to be flown from Monday 2 July to Saturday 7 July.

It was therefore proposed that the Pride Flag fly at Guildhall in line with Government advice and that the City Corporation host a reception in the Crypts following the flag raising on 2 July. The reception would provide an opportunity for the City Corporation to show its continuing support for the LGBT community and its commitment to promoting diversity and inclusion throughout London and the UK.

Guests would include the Board of the LGBT+ Pride in London Organising Committee, representatives from the City Corporation's Pride LGBT staff networks and the City Corporation's other staff diversity networks, representatives from the City of London Police and City associated units from the Armed Forces, representatives from LGBT+ networks from businesses and firms within the City and leading LGBT+ charities.

It was therefore **recommended** that hospitality be granted for an early evening reception following the flag raising to mark the 40th anniversary of the Rainbow Flag; the costs to be met from City's Cash and within the agreed parameters.

This would be a full Court event.

Resolved – That hospitality be granted for an early evening reception following the flag raising to mark the 40th anniversary of the Rainbow Flag; the costs to be met from City's Cash and within the agreed parameters.

(b) Cancer Research Centre

It had recently been announced that a new Cancer Research Centre would be opening in London. This major new centre represented a significant financial investment from four partner organisations: University College London, Queen Mary University London, King's College London and the Francis Crick Institute. The aims of the centre were to research into the causes of cancer, develop new state of the art therapies and run specialist training programmes for clinicians and scientists. A key focus of the centre would be on cancers where there has been a relative lack of research, and to undertake research into alternative medical treatments.

It was proposed that the City Corporation host an early evening reception to launch the new centre. The reception would be an opportunity for the City Corporation to show its support for the creation of the new centre and its commitment to providing services for the benefit of those working and living in the Square Mile.

Guests would include key individuals involved in the establishment of the centre, representatives from the four main partner organisations, Cancer Research UK and the governance board for the new centre.

It was **therefore** recommended that hospitality be granted for an early evening reception to launch the new centre and that arrangements be made under the auspices of the Health and Wellbeing Board; the costs to be met from City's Cash and within the approved parameters.

The host element would be the Health and Wellbeing Board, Health and Social Care Scrutiny Committee and Members with relevant interests.

Resolved – That hospitality be granted for an early evening reception to launch the new centre and that arrangements be made under the auspices of the Health and Wellbeing Board; the costs to be met from City's Cash and within the approved parameters.

(c) Commonwealth High Commissioners' Dinner

Since 2015, the City Corporation had hosted an annual dinner for the Commonwealth High Commissioners and other selected guests during Commonwealth Week, which fell in March each year. In April 2018 the Commonwealth Heads of Government Meeting (CHOGM) was hosted by the UK. As part of this, the Commonwealth Business Forum took place at Guildhall and Mansion House and the City Corporation hosted a banquet on the second day of the Forum. The City Corporation's contribution to the success of the Summit was widely appreciated both by the UK Government and by Commonwealth institutions.

As a result of the CHOGM taking place in London in April and following discussion with the Royal Commonwealth Society, it had been proposed that the City

Corporation host the 2018 High Commissioners' Dinner in October this year. This would provide opportunities for the building of relationships with business interests in Commonwealth countries and their representatives in London and UK based businesses.

It was therefore proposed that the City Corporation host the 2018 annual dinner for the Commonwealth High Commissioners. Guests would include selected business guests with Commonwealth interests and other relevant institutional representatives.

It was consequently **recommended** that hospitality be granted for a dinner for the Commonwealth High Commissioners and that arrangements be made under the auspices of the Policy and Resources Committee; the cost to be met from City's Cash and within approved parameters.

The host element would be the Policy and Resources Committee, Chief Commoner and Members with relevant Commonwealth interests.

Resolved – That hospitality be granted for a dinner for the Commonwealth High Commissioners and that arrangements be made under the auspices of the Policy and Resources Committee; the cost to be met from City's Cash and within approved parameters.

17. **POLICY AND RESOURCES COMMITTEE THE CITY BRIDGE TRUST COMMITTEE**

**(Catherine McGuinness, Deputy)
(Alison Gowman, Alderman)**

7 June 2018
2 May 2018

Philanthropy Strategy

The City Corporation and its associated charities enjoy a proud track record of philanthropy. Following a number of reviews undertaken in recent years, a Strategy had been developed to maximise and focus the City Corporation's efforts in this area.

This new overarching strategy bound together the relevant elements of the City Corporation's Corporate Plan with the City Bridge Trust's "Bridging Divides" strategy and aligned much more explicitly with those of related charities such as The Lord Mayor's Appeal and Heart of the City.

The City Bridge Trust and Policy and Resources Committees had considered and approved this Strategy and it was presented to the Court for information.

Resolved – That the Philanthropy Strategy be noted.

18. **POLICE COMMITTEE**

(Doug Barrow, Deputy)

24 May 2018

Cyber Security Strategy

The City of London's financial and professional services (FPS) industry was at risk of a unique cyber threat and, as a sector designated as Critical National Infrastructure, there was a need to enhance its protection from future attack.

The City of London Police (CoLP) and the Economic Development Office (EDO) had therefore proposed to partner to develop and deliver a cyber strategy incorporating:

- the 'Cyber Griffin' initiative, which would include expert briefing, training and scenario planning to help businesses in the Square Mile defend against cyber-attack;
- a cyber security incident response exercise developed by the University of Bristol as well as tailored research;
- bespoke products and advice from the Global Cyber Alliance; and
- stakeholder liaison, promotion, and project management by EDO to optimise implementation of the strategy.

This initiative also had the support of the Finance and Policy and Resources Committees and was now presented to the Court for final approval.

Resolved – That:-

- approval be given to an uplift of the City of London Police budget for the amount of £870k for 2018/19, and EDO's budget for the amount of £55k;
- approval be given to an increase to the base budget of the City of London Police of £450k and EDO's budget for £55k, for 2019/20 for the initial launch and piloting of Cyber Griffin (over two years), to be drawn from City's Cash; and
- it be noted that, pending the initial success of Cyber Griffin, a business case would be presented to seek long-term funding, to continue to deliver the strategy, beginning in 2020/21.

19.
*Scott, J.G.S.,
J.P.; Mayhew,
J.P.*

Resolved – that the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

Summary of exempt items considered whilst the public were excluded:-

20. **Markets Committee**
The Court:-

- a) approved a report concerning the relocation of the Museum of London; and
- b) approved a report concerning the strategic review of markets.

21. **Finance Committee**
The Court:-

- a) approved a report concerning the award of a contract relative to managed print and digital services; and
- b) received a report advising of action taken under urgency procedures in relation to the award of a contract.

22.

Property Investment Board

The Court received a report advising of action taken under urgency procedures in relation to the disposal of a freehold.

The meeting commenced at 1.00 pm and ended at 2.15 pm

BARRADELL.



List of Applications for the Freedom

To be presented on Thursday, 19th July 2018

*To the Right Honourable The Lord Mayor, Aldermen and Commons of
the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

Stephanie Fernande Reine Marty <i>Gareth Wynford Moore William Frederick Payne</i>	a Restaurant Manager <i>Citizen and Joiner & Ceiler Citizen and Joiner & Ceiler</i>	Wood Green, London
Terry Donald Willmott <i>Colin James Bridgen Jeffrey Charles Williams</i>	a Telecommunications Co-Ordinator, retired <i>Citizen and Carman Citizen and Carman</i>	Hanham, Bristol
Paul Robert Hughes <i>Colin James Bridgen Jeffrey Charles Williams</i>	a Sales Consultant, retired <i>Citizen and Carman Citizen and Carman</i>	Longwell Green, Bristol
Gary Jesse Weeks <i>Colin James Bridgen Jeffrey Charles Williams</i>	an Accountant, retired <i>Citizen and Carman Citizen and Carman</i>	Kingswood, Bristol
Mark Samuel Harris <i>Colin James Bridgen Jeffrey Charles Williams</i>	a Nightclub Company Director <i>Citizen and Carman Citizen and Carman</i>	Fishponds, Bristol
Jeffrey John Wherlock <i>Colin James Bridgen Jeffrey Charles Williams</i>	a Print Worker <i>Citizen and Carman Citizen and Carman</i>	Ashton, Bristol
Robert John Bell <i>Brian Peter Jesse Farminer Dr Mahmoud Saleh Barbir</i>	a Chief Executive <i>Citizen and Turner Citizen and Apothecary</i>	Coleridge Gardens, Chelsea
Karina Marion Hartmann <i>Norman Edward Chapman Frederick Joseph Trowman</i>	a Hotel Manager, retired <i>Citizen and Glover Citizen and Loriner</i>	Oerlinghausen, Germany
Anna-Lena Strube <i>Norman Edward Chapman Frederick Joseph Trowman</i>	a Student <i>Citizen and Glover Citizen and Loriner</i>	Oerlinghausen, Germany
Max Schneider <i>Norman Edward Chapman Frederick Joseph Trowman</i>	a Business Controlling Student <i>Citizen and Glover Citizen and Loriner</i>	Oerlinghausen, Germany

Lukas Kronshage <i>Norman Edward Chapman</i> <i>Frederick Joseph Trowman</i>	a Technician <i>Citizen and Glover</i> <i>Citizen and Loriner</i>	Oerlinghausen, Germany
Charlotte Lauren Kipping <i>Norman Edward Chapman</i> <i>Frederick Joseph Trowman</i>	an Office Manager <i>Citizen and Glover</i> <i>Citizen and Loriner</i>	Woodford Green, Essex
Sarah Jane Pickup <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	a Local Government Deputy Chief Executive <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Hertford, Hertfordshire
Charlotte Mary Snyder <i>James John Madden</i> <i>Stephen Brissenden</i>	a Marketing Director <i>Citizen and Maker of Playing Cards</i> <i>Citizen and Maker of Playing Cards</i>	Sevenoaks, Kent
Yasar Akar <i>Lin Jane Luder</i> <i>Ian David Luder, JP, Ald.</i>	a Student <i>Citizen and Fletcher</i> <i>Citizen and Cooper</i>	St Leonards On Sea, East Sussex
Marian Frances Murray <i>William James Murray</i> <i>Terence Harragan</i>	a London Guide Lecturer <i>Citizen and Feltmaker</i> <i>Citizen and Feltmaker</i>	Bexleyheath, Kent
Marianne Cotterill <i>Michael Corig Roberts</i> <i>James Albert Simmons</i>	an Opera Singer <i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Gold & Silver Wyre Drawer</i>	Berkhamsted, Hertfordshire
Jeanette Helen Ager <i>Michael Corig Roberts</i> <i>James Albert Simmons</i>	an Opera Singer <i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Gold & Silver Wyre Drawer</i>	Berkhamsted, Hertfordshire
Mark Anthony Gaius Versallion <i>Lord Robert George Alexander</i> <i>Lingfield, Kt, DL</i> <i>Nigel Anthony Chimmo Branson, JP</i>	a Politician and Property Company Director <i>Citizen and Goldsmith</i> <i>Citizen and Haberdasher</i>	Bedfordshire
Dr Mark Robert Edward Jones <i>Michael Richard Adkins</i> <i>David Benjamin Morris</i>	a Researcher <i>Citizen and Water Conservator</i> <i>Citizen and Solicitor</i>	Camden, London
Hamant-Kumar Jadavji Bharadia <i>Andrien Gereith Dominic Meyers</i> <i>Keith David Forbes Bottomley, Deputy</i>	a Local Government Officer <i>Citizen and Common Councilman</i> <i>Citizen and Wheelwright</i>	Wallington, Surrey
Vincent John Driver <i>Matthew Damian Hampson</i> <i>Robert James Ingham Clark, Deputy</i>	a Building Contractor <i>Citizen and Information Technologist</i> <i>Citizen and Clothworker</i>	Lambeth, London
Pauline Vera Chakmakjian <i>Prof. Michael Raymond Mainelli, Ald.</i> <i>Mark Geoffrey Yeandle</i>	a Researcher <i>Citizen and World Trader</i> <i>Citizen and Weaver</i>	Whittier, California, United States of America
Angelina Louisa Sooren <i>Jonathan Martin Averbs</i> <i>David Andrew Harry McGregor Smith, CBE</i>	a Health & Safety & Environmental Director <i>Citizen and Fletcher</i> <i>Citizen and Cook</i>	Bishops Stortford, Hertfordshire
Jason Gray <i>Edward Arthur Jackson</i> <i>Matthew Henry Dymott</i>	a Chartered Accountant <i>Citizen and Wheelwright</i> <i>Citizen and Wheelwright</i>	Marylebone, London

Thomas Malcolm Thain Wishart <i>Christopher Michael Hayward, CC</i> <i>Keith David Forbes Bottomley, Deputy</i>	a Chartered Banker, retired <i>Citizen and Pattenmaker</i> <i>Citizen and Wheelwright</i>	Newlands, Scotland
Jill Elaine Borowiecka <i>Kevin Richard Coyne</i> <i>Mary Elizabeth Nurse</i>	an Alumni Relations Manager <i>Citizen and Fanmaker</i> <i>Citizen and Fanmaker</i>	Brockley, London
Cdr Nicholas John Chatwin, OBE RN <i>Gordon Lenham Warren</i> <i>William Fitzgerald-O'Connor</i>	a Royal Navy Officer <i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Gold & Silver Wyre Drawer</i>	Yeovil, Somerset
Richard John Huysers <i>Jonathan Martin Averbs</i> <i>David Andrew Harry McGregor Smith, CBE</i>	an Health Safety Environmental Advisor <i>Citizen and Fletcher</i> <i>Citizen and Cook</i>	Middleton St George, County Durham
Stephen Paul Bishop <i>John Alexander Smail</i> <i>John Donald Lunn</i>	a Police Officer <i>Citizen and Distiller</i> <i>Citizen and Fan Maker</i>	Farnborough, Hampshire
The Rt. Hon. Sir Brian Henry Leveson, KT <i>Timothy Russell Hailes, JP, Ald. & Sheriff</i> <i>Charles Edward Lord, OBE, JP, Deputy</i>	The President of the Queen's Bench Division <i>Citizen and International Banker</i> <i>Citizen and Broderer</i>	Golders Green, London
Matthew David Clapp <i>Timothy Russell Hailes, JP, Ald. & Sheriff</i> <i>Charles Edward Lord, OBE, JP, Deputy</i>	a Vineyard Director <i>Citizen and International Banker</i> <i>Citizen and Broderer</i>	Shadoxhurst, Kent
Alexandria Bou-Nahra Clapp <i>Timothy Russell Hailes, JP, Ald. & Sheriff</i> <i>Fiona Josephine Adler</i>	a Home Maker <i>Citizen and International Banker</i> <i>Citizen and Tobacco Pipe Maker & Tobacco Blender</i>	Shadoxhurst, Kent
Kevin Steven Williams <i>Gerald Albert George Pulman, JP</i> <i>Timothy Chambers</i>	a Data Communications Company Director <i>Citizen and Basketmaker</i> <i>Citizen and Carman</i>	Wendover, Buckinghamshire
Sean Andrew Turner <i>Michael Peter Cawston</i> <i>Colin Trevor Gurnett</i>	a Security Consultant <i>Citizen and Tyler & Bricklayer</i> <i>Citizen and Wheelwright</i>	Boreham, Essex
Naomi Aisha Wei <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	a Student <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Ilford, Essex
Mathilda Dorothy Whitehead <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	a Student <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Highbury, London
Gabriel Masfurroll Lacambra <i>Carlotta Josefina Wigglesworth</i> <i>Mark Anthony Grove</i>	a Healthcare Company Director <i>Citizen and World Trader</i> <i>Citizen and Cook</i>	Atico, Spain
Kerstin Mathias <i>Catherine Sidony McGuinness, Deputy</i> <i>Sir Mark John Boleat, CC</i>	a Head of Policy <i>Citizen and Solicitor</i> <i>Citizen and Insurer</i>	Tower Hamlets, London

Yu Sun

The Rt. Hon The Lord Mayor

Neil Graham Morgan Redcliffe, Sheriff

a Banker

Citizen and Basketmaker

City of London

Report – City Remembrancer

Measures introduced into Parliament which may have an effect on the services provided by the City Corporation

To be presented on Thursday, 19th July 2018

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

Statutory Instruments

Date in Force

The Client Money Protection Schemes for Property Agents (Approval and Designation of Schemes) Regulations 2018 S.I. No. 751

21 June 2018

The Regulations give the Secretary of State the power to approve or designate client money protection schemes and set out the conditions to be satisfied before approval is granted. The Regulations will be enforced by local authorities, including the Common Council in its capacity as a local authority.

Allocation of Housing and Homelessness (Eligibility) (England) (Amendment) Regulations 2018 S.I. No. 730

9 July 2018

The Regulations provide for unaccompanied refugee children who have been transferred to the United Kingdom under section 67 of the Immigration Act 2016 and have limited leave to remain to be eligible for social housing and homeless assistance if they are habitually resident in the United Kingdom.

The Transmissible Spongiform Encephalopathies (England) Regulations 2018 S.I. No. 731

19 July 2018

The Regulations make amendments earlier Regulations and provide for the costs of testing deceased cattle (other than cattle intended for human consumption) to be met by industry and not out of public funds. The Regulations are in part enforced by local authorities, including the Common Council in its capacity as a local authority.

(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)

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Report – Hospitality Working Party of the Policy and Resources Committee

Applications for Hospitality

To be presented on Thursday, 19th July 2018

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

(a) Ambassador of Kuwait

His Excellency, the Ambassador of Kuwait, Mr Khaled Al-Duwaisan, will have completed 25 years as Ambassador to the United Kingdom this year.

The Ambassador is a regular attendee at many City events, including the Lord Mayor's Banquet and State Banquets. As Dean of the Diplomatic Corps, he is one of the speakers at the Easter Banquet. During his tenure, the City has hosted two State Banquets for Kuwait, in May 1995 and November 2012.

The Ambassador has been recognised with awards for his work on interfaith dialogue and counter terrorism and was awarded a KCVO by Her Majesty the Queen in 2015.

It is proposed that the City Corporation hosts a dinner to mark the Ambassador's 25 years of service to the Court of St James and to thank him for his work in promoting ties between Kuwait and the UK, including the City. Guests would include representatives from the Royal Household, Foreign Office and City businesses, and personal City contacts of the Ambassador including Livery Companies and institutions with which the Ambassador is associated.

It is therefore **recommended** that hospitality be granted for a dinner to mark the Ambassador's 25 years of service to the Court of St James and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within approved parameters.

The host element would be the Hospitality Working Party, Aldermen above the Chair and Members with relevant interests.

(b) Volunteers supporting the City

The City Corporation and the City of London benefit from a large number of volunteers. Volunteers support departments such as Open Spaces, Guildhall Art Gallery and the London Metropolitan Archives as well as those who volunteer as Marshalls or stewards at the Lord Mayor's Show.

It is proposed that the City Corporation hosts an early evening reception to thank volunteers who support the work of the City Corporation and highlight volunteering opportunities.

Guests would include volunteers, City Corporation representatives who co-ordinate volunteering activity, representatives from the City's Giving Day, Lord Mayor's Appeal, City Schools and Academies, and Members with relevant interests.

It is **therefore** recommended that the City Corporation hosts an early evening reception to recognise the work of its volunteers and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

This would be a full Court event.

DATED this 10th day of July 2018

SIGNED on behalf of the Working Party.

John George Stewart Scott, J.P.
Chief Commoner and Chairman, Hospitality Working Party

Report – Finance Committee

Report of Urgent Action Taken: City of London Freemen's School Catering, Cleaning and Housekeeping Services – Contract Award Report

To be presented on Thursday, 19th July 2018

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY OF ACTION TAKEN

1. On 10 April 2018 Finance Committee approved the procurement strategy report for the re-tender of the Soft Facilities Management service including catering, cleaning and housekeeping services at the City of London Freemen's School.
2. A Working Group, consisting of representatives from the Freemen's School and City Surveyors, was established to undertake soft market testing, and review and update the existing specification. The Working Group also developed robust tender evaluation criteria based upon criteria deemed important for service delivery.
3. The tender process was undertaken using a one-stage procedure, as allowed for under the terms of the ESPO Framework Agreement for Total Facilities Management Services. 10 suppliers were invited to submit tenders via the City's e-Procurement portal.
4. Of these 10 suppliers, three formally declined to submit a response. Reasons cited included lack of resources and lack of FORS (Fleet Operator Recognition Scheme) accreditation, a driving standard that is now Corporation Policy.
5. All bidders were offered the opportunity to attend a site visit, that was held on 30 April 2018. As only two bidders attended the visit, a further date was offered, but this offer was not taken up by any of the other bidders.
6. One tender was received by the submission deadline on 18 May 2018. Due to limited timescales to undertake the tender, it was not possible to extend this deadline further.
7. The tender evaluation panel, consisting of representatives of the Freemen's School and City Surveyor's Department, conducted the evaluation in accordance with the methodology as set out in the tender. The tender was evaluated based on 65% quality and 35% price weighting and the evaluation results are shown in the table below:

Tenderer	Quality (65%)	Price (35%)	Total Score
Sodexo Limited	56.8%	35.0%	91.8%

8. Whilst the number of tenders received was the minimum, Sodexo Limited achieved high scores for several quality criteria which is reflected in their overall high-quality score. As Sodexo Limited are the incumbent provider; the impact on mobilisation, including TUPE provisions, is limited.
9. For the commercial evaluation, bidders were asked to provide year one fixed costs for meal provision, cleaning services, equipment, and associated staff costs. In addition, prices were sought for a 'shopping basket' of food supplies to be used throughout the contract.
10. The tendered costs for 2018/19 is £1,535,402. This represents an increase in current contract costs of approximately 9%. This increase is mainly due to living wage increases, the requirement to recruit qualified category D drivers in accordance with the City's transport policy, and the increasing costs of food. It should be noted, that, as the contract is paid entirely from parental income, this is not a call on City of London Corporation funds, and, therefore, increases in prices are absorbed by increases in fee income.
11. The tendered costs also include an annual rebate of £50,000. This is for Capital equipment purchases which assist the School in delivering the service – such as the mobile Tuck Truck purchased in 2017.
12. The recommended suppliers have confirmed they will comply with the City's Living Wage policy and any subsequent annual increases in the Living Wage will be managed within the proposed commercial envelopes.
13. Operational performance will be managed locally by School representatives, who will also be responsible for the overarching contract management. The contract management strategy is contained within the Contract Terms & Conditions. There are, however, some areas of performance management, such as School specific KPIs, which will be agreed during the contract mobilisation stage. The contract service specification also incorporates the City's healthy eating objectives.
14. Approval was consequently given to the award of a three-year contract for Soft Facilities Management, commencing 1 August 2018, to Sodexo Limited at a cost of £1,535,402 per annum.

RECOMMENDATION

15. We **recommend** that the urgent action taken be noted.

All of which we submit to the judgement of this Honourable Court.

DATED this 1st day of July 2018.

SIGNED on behalf of the Committee.

Jeremy Paul Mayhew
Chairman, Finance Committee

Report – Board of Governors of Guildhall School of Music and Drama

Amendments to Terms of Reference

To be presented on Thursday, 19th July 2018

To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.

SUMMARY

The Court of Common Council is asked to consider and approve proposed amendments to the terms of reference of the Board of Governors of Guildhall School of Music and Drama (GSMD). These changes arise as a result of the introduction in April 2018 of the Office for Students, in place of the Higher Education Funding Council for England (HEFCE), as well as a review of the terms of reference by the Board's Governance and Effectiveness Sub Committee. The proposed amendments have been considered and endorsed by the Policy and Resources Committee and are presented to the Court for final approval.

RECOMMENDATIONS

It is recommended that the proposed amendments to the terms of reference of the Board of Governors of the Guildhall School of Music & Drama, set out in the appendix to this report, be approved.

MAIN REPORT

Background

1. In April 2018, the new Office for Students was introduced by the Government to replace the Higher Education Funding Council for England (HEFCE). The new body has taken on responsibility for the majority of those areas of work previously overseen by HEFCE, as well as some of the responsibilities of the Office for Fair Access. The remaining areas of HEFCE's former remit, relating to research, have transferred to United Kingdom Research & Innovation.
2. The current Terms of Reference for the Board of Governors make specific reference to HEFCE in a number of places; several amendments are therefore required to bring them up-to-date and reflect the changed circumstances.
3. The opportunity has also been taken to update some other outstanding minor anomalies, following a review undertaken by the Board's Governance and Effectiveness Sub Committee earlier this year.
4. The proposed amended terms of reference are set out as an appendix to this report, with the changes set out in bold and italics and deletions to current text crossed through. These amendments have been endorsed by the Policy and Resources Committee.

Conclusion

5. The Court of Common Council is asked to consider and approve the proposed amendments to the Board's terms of reference, as set out at Appendix 1.

All of which we submit to the judgement of this Honourable Court.

DATED this 24th day of May 2018.

SIGNED on behalf of the Board.

Vivienne Littlechild, J.P.

Chairman, Board of Governors of Guildhall School of Music and Drama

**Board of Governors of the Guildhall School of Music & Drama – Proposed
Amendments to Terms of Reference**

1. Constitution

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

With the exception of the Principal, none of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee, ~~and one representative of the Centre for Young Musicians~~, ***and the Chairman of the Guildhall School Trust*** shall be permitted to attend the Board in a non-voting, advisory capacity.

2. Quorum

The quorum consists of any seven Common Council Governors plus three coopted Governors.

3. Terms of Reference

These terms of reference should be read in conjunction with the Guildhall School's Instrument & Articles of Government which lists the primary responsibilities of the Board of Governors. In summary, these are to be responsible for:-

(a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities, ***assuring itself that appropriate steps are being taken to deliver the strategic plan;***

(b) ***Institutional sustainability and*** the approval of an annual Business Plan, ***assuring itself that there are effective systems of control and risk management;***

- (c) the approval of annual estimates of income and expenditure;
 - (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;
 - (e) ***ensuring that the requirements of the Office for Students, UK Research & Innovation and other relevant statutory bodies are followed and compliance is monitored;***
 - (f) the appointment of the Principal of the Guildhall School of Music & Drama.
-

Report – Standards Committee

Amendment to Terms of Reference

To be presented on Thursday, 19th July 2018

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

The Court of Common Council is asked to consider and approve proposed amendments to the terms of reference of the Standards Committee arising from the outcome of the review of the Standards framework. These proposed amendments have been considered and endorsed by the Policy and Resources Committee.

RECOMMENDATION

It is recommended that the proposed amendments to the terms of reference of the Standards Committee, set out in the appendix to this report, be approved.

MAIN REPORT

Background

1. The Standards Committee draft amended terms of reference are set out in the appendix to this report and deal with changes required following the outcome of the review of the Standards framework. The opportunity has also been taken to update and clarify wording where required.
2. The requirement for these changes to be made was highlighted to the Court in April 2018, when the Committee's terms of reference were set through the White Paper.
3. The proposed amendments to the Standards Committee terms of reference are set out in bold and italics, with deletions to current text crossed through. At its meeting on 18 May 2018, the Standards Committee recommended that these proposed amendments be submitted to the Court of Common Council for approval and the amendments have now been considered and endorsed by the Policy and Resources Committee.

Conclusion

4. The Court of Common Council is asked to consider and approve the proposed amendments to the Standards Committee terms of reference.

All of which we submit to the judgement of this Honourable Court.

DATED this 18th May 2018.

SIGNED on behalf of the Committee.

Oliver Arthur Wynlayne Lodge
Chairman, Standards Committee

Standards Committee – Draft Terms of Reference

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) ***keeping under review, monitoring and revising as appropriate the City of London Corporation's Guidance to Members on the Code of Conduct and the complaints procedure and relevant paperwork, reporting any changes on these documents to the Court of Common Council in the Committee's annual report.***
- (d) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct ***and, in relation to any revisions, making recommendations to the Establishment Committee;***
- (e) keeping under review and monitoring the Protocol on Member/Officer Relations ***and, in relation to any revisions, making recommendations to the Establishment Committee;***
- (f) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (g) ***monitoring all allegations referred to it and*** dealing with ***assessment of and any hearing into*** any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
 - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
 - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
 - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;

- ~~(iv) to determine any appeal from a Member or Co-opted Member in relation to a finding that they have breached the Code of Conduct and/or in relation to the sanction imposed; and~~
- (h)** ~~monitoring all complaints referred to it and~~ **To** prepare an annual report on its activity for submission to the Court of Common Council.

Report – Standards Committee

Co-opted Member Appointments

To be presented on Thursday, 19th July 2018

*To the Right Honourable The Lord Mayor, Aldermen and Commons of
the City of London in Common Council assembled.*

SUMMARY

The terms of office of two current Co-opted Members of the Standards Committee expire in December 2018. Although both Co-optees are eligible for reappointment for a second and final four-year term of office, it is proposed that one reappointment be for a three-year period at this stage, in order to better regulate the terms of office of the Co-optee members of the Committee.

RECOMMENDATION

That the Court of Common Council be recommended to reappoint Dan Large and Mark Greenburgh as Co-opted Members of the Standards Committee, for a four-year and a three-year term of office respectively, to commence from the expiry of their current terms in December 2018.

MAIN REPORT

1. The principal function of the Standards Committee is to promote and maintain high standards of conduct by Members and Co-opted Members of the City of London Corporation, to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct and to deal with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members.
2. Following the introduction of the Localism Act 2011, this Committee (with the Court of Common Council's subsequent approval), determined that the Committee's composition should continue to include four Co-opted Members (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation. There is currently a long-standing vacancy for one Co-opted Member of the Committee.
3. Previous recruitment initiatives for Co-opted Members resulted in the appointment of Judith Barnes in 2013 and Mark Greenburgh and Dan Large in 2014. Prospective Co-opted Members are asked to demonstrate:-
 - an understanding of the role and objectives of the City of London Corporation;
 - community or business experience (preferably, you will either have lived or worked in the City for a number of years);

- an insight into and understanding of the demands and pressures placed on individuals in public service;
 - the ability to think logically and in an impartial manner;
 - an understanding of the Nolan Principles of Public Life: selflessness; integrity;
 - objectivity; accountability; openness; honesty and leadership;
 - good questioning skills;
 - the ability to attend any meetings that are necessary for the conduct of business associated with the local Standards regime; and
 - a legal background (whilst useful this is not essential).
4. Mark Greenburgh and Dan Large both complete four-year terms of office in December 2018 and have confirmed their willingness to serve a further term. As the Committee's terms of reference provide for a maximum of eight years' membership, any reappointment could be for a maximum of a further four-year period.
5. In order to stagger the terms of office of Co-opted Members, in accordance with views put forward by Committee Members previously, it is proposed that the Court of Common Council be recommended to reappoint Mark Greenburgh and Dan Large after their current terms of office expire in December 2018, with Mr Greenburgh to be for a three-year period at this stage until December 2021, and Mr Large to be appointed for a second and final four-year period expiring in December 2022.
6. Mark Greenburgh:
- Solicitor and Higher Rights Advocate of 18 years standing;
 - Specialises in Employment, Equalities and Governance in Public Sector Bodies;
 - Freeman of the City of London and Liveryman of the Solicitors Livery Company;
 - Elected member of the City of London Law Society Employment Law Committee;
 - Fellow of the Royal Society of Arts;
 - A member of Buckinghamshire County Council from 1993 to 2001 and Leader of the Majority Group 1997 to 2001;
 - Resident of Hackney, E8.
7. Dan Large:
- Company Director of two public relations firms;
 - Director and Trustee of the Riverside Trust Limited (a registered arts charity and arts centre in London);

- Fellow of the Chartered Institute of Public Relations, a Chartered Public Relations Practitioner and a Member of the Public Relations Consultants' Association;
 - Former member of the Professional Practices Committee, Chartered Institute of Public Relations;
 - Freeman and Court Assistant of the Company of Public Relations Practitioners;
 - Freeman of the City of London;
 - Has served on a variety of standards-focussed committees over recent years, including the Disciplinary Appeals Panel of the University of Newcastle upon Tyne, the Independent Monitoring Board of HMP Wormwood Scrubs, and the Professional Practices Committee of the Chartered Institute of Public Relations;
 - Has worked regularly with local authorities, the Department for Communities & Local Government, the Electoral Commission and the Parliamentary standards regime in his professional capacity as a political adviser;
 - A member of the British German Forum Advisory Board (Wilton Park / FCO).
8. Judith Barnes was recently reappointed as a Co-opted Member of the Committee until March 2022 under urgency provisions and the proposed reappointments of Mark Greenburgh and Dan Large would leave one outstanding vacancy for a Co-opted Member on the Committee.
9. Now that the Standards Regime Review is complete and the Committee's constitution effectively settled, we have therefore instructed the Town Clerk to undertake a further recruitment exercise to fill this vacancy and, under the approved processes for this, to convene an Appointment and Selection Panel (established by the Court in 2000 and comprising the Chairman of the General Purposes Committee of Aldermen, the Chief Commoner and the Chairman and Deputy Chairman of the Standards Committee, or their representatives) to consider applicants, before reporting back to us with a recommendation that an appointment be made by the Court of Common Council.

All of which we submit to the judgment of this Honourable Court.

DATED this 18th day of May 2018.

SIGNED on behalf of the Committee.

Oliver Arthur Wynlayne Lodge
Chairman, Standards Committee

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Report – Standards Committee

Annual Report

To be presented on Thursday, 19th July 2018

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

The Standards Committee is required to prepare an annual report on its activity for submission to the Court of Common Council. The report covers the May 2017 to April 2018 period. It should be noted that five alleged breaches of the Code of Conduct were considered by the Committee during 2017/18.

RECOMMENDATION

We submit this report for information.

MAIN REPORT

Background

1. The purpose of this report is to brief Members on the work undertaken over the May 2017 to April 2018 period by the Standards Committee.
2. In accordance with the Committee's terms of reference, the Committee is required to deal with allegations of breaches of the Code of Conduct and to submit an annual report on its activities to the Court of Common Council.

Alleged breaches of the Code of Conduct

3. During 2017/18, five alleged breaches of the Members' Code of Conduct have been considered.
4. The Assessments Sub (Standards) Committee has considered the details of these alleged breaches and decided that no further action should be taken in respect of two alleged breaches. In two other cases, a breach of the Code was admitted, but the Sub Committee decided that the matters should not proceed to investigation subject to a suitable apology being made, and standards training being undertaken by the Members in question, with the Monitoring Officer's report, minutes from the meeting, decision letter and related apologies placed in the public domain by way of publication. The Sub Committee decided that one other alleged breach should be the subject of an investigation and a hearing. Subsequent action in relation to this case took place after the end of the reporting period and is on-going.

Activities of the Committee during 2017/18

5. Below is a brief synopsis of the activities undertaken by the Committee in 2017/18.

Independent review of the City of London Corporation's standards framework

6. In November 2017, the Standards Committee met with the Chairman of the Standards Regime Review Working Party on the Working Party's findings. The Court of Common Council then approved recommendations on the Standards Review on 8 March 2018 and the revised Code of Conduct and Guidance to Members came into effect on that date.
7. The revised complaints procedure provides for the Standards Committee to continue to consider alleged breaches of the Code of Conduct at the assessment and hearing stage, with any future appeals following the hearing stage to be considered by a new Standards Appeal Committee (not members of the Standards Committee). The revised complaints procedure will be implemented on a date to be determined by the Town Clerk following appropriate training of the members of the Standards Appeals Committee and required revision to the Standards Committee terms of reference.
8. In accordance with the wishes of the Court, and to reinforce their independence from the Standards Committee, Independent Persons will not in future routinely attend the Committee's meetings, other than (1) hearings where they have a statutory role and (2) meetings at which their role is under discussion and they may contribute useful information. However, they will be invited to attend separate six-monthly briefing session with the Chairman, Deputy Chairman and relevant officers, to be updated on the Committee's discussions and decisions about the Code of Conduct and conduct matters generally, and will continue to receive all agendas and minutes.

Membership and composition of the Standards Committee

9. During the 2017/18 municipal year, the Standards Committee comprised of twelve Members, four of whom were co-opted and independent from the City Corporation. Whilst Co-opted Members are no longer a statutory requirement and have no formal vote, following the introduction of the Localism Act 2011, the City of London Corporation has agreed to the inclusion of Co-opted Members on the Committee to maximise the breadth of knowledge and experience available. At the Court of Common Council meeting on 19 April 2018 the Standards Committee was increased to sixteen Members, four of whom are to be co-opted and independent from the City Corporation.
10. In December 2017, the term of office of Judith Barnes, one of the Committee's four Co-opted Members, expired and subsequently this was renewed for a second and final four-year term of office expiring in March 2022 under urgency provisions (Standing Orders 19 and 41). The terms of office of two other Co-opted Members, Dan Large and Mark Greenburgh, expire in December 2018. Both have expressed a wish to be reappointed and the process to consider this is currently underway.

11. The fourth Co-opted Member position has been vacant for some time, pending the outcome of the Standards Regime Review. It is now proposed to undertake a recruitment process to fill this vacancy.

Annual Review of Protocol on Member/Officer relations

12. In October 2017, the Committee undertook its annual review of the Protocol on Member/Officer relations. At this point it was agreed that the Committee should receive at its next meeting an updated report, to include comment on how allegations of a breach of the Protocol should be dealt with where the individual then declines to make a complaint. At an inquorate meeting of the Committee members in January 2018, it was noted that the Committee would also receive a further report on amended wording for the Protocol relating to the dispute procedure for officers.

Employee Code of Conduct

13. At the January 2018 meeting, the Committee received an annual update on the Employee Code of Conduct which details the standards of conduct expected of employees and covers political neutrality, relationships with Members and the wider Nolan Principles. Breaches of the Employee Code of Conduct are dealt with as disciplinary matters, although minor breaches are dealt with informally in accordance with the statutory ACAS Code of Practice. The Employee Code of Conduct is subject to review to take account of relevant policy and legislation changes.

Standards Framework Training

14. Three specific Member Development sessions on the Code of Conduct and Protocol on Member/Officer relations took place during the year, led by the Comptroller and City Solicitor and attended by a total of 34 Members. The Code of Conduct was also a major part of the training provided as part of the 2017 Member Induction Day (attended by most new Members). Further sessions would now be arranged focusing on the outcome of the review of the Standards framework and the revised Code of Conduct, Guidance on the Code and complaints procedure.

Gifts and Hospitality - Ceremonial Officeholders

15. The Committee has again received reports on Gifts and Hospitality for both the Lord Mayor and the Sheriffs.
16. All gifts and hospitality received by the Lord Mayor and other ceremonial office holders, namely the Sheriffs, continue to be published on the Corporate webpages. There are also links between the Lord Mayor's pages and the office holder's existing register of interests. It was agreed that the same financial thresholds for hospitality should apply to the Lord Mayor as for other Members of the Court unless diplomatic, commercial or political sensitivities were a consideration, in which case such instances would be reported to the Committee rather than included on the published register.
17. These provisions ensure that there is transparency about the gifts and hospitality received by ceremonial officeholders.

Dispensations

18. The Committee, and our Dispensations Sub Committee, has determined requests from members for dispensations to speak and / or vote on agenda matters that they would otherwise be prevented from taking part in by virtue of a disclosable pecuniary interest, with due regard to the relevant criteria for a City of London dispensation and additional factors that can be taken into account. Nineteen dispensation requests have been determined, with 3 granted in full, 11 partially granted (speaking rights only), and 5 rejected.

All of which we submit to the judgement of this Honourable Court.

DATED this 18th May 2018.

SIGNED on behalf of the Committee.

Oliver Arthur Wynlayne Lodge
Chairman, Standards Committee

Report – Local Government Pensions Board

Revision to Term of Membership

To be presented on Thursday, 19th July 2018

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

At its meeting on 25 June 2015, the Court of Common Council established a Local Government Pensions Board (The Board) in order to meet the requirements of the Public Services Pension Act 2013, which specified that a Local Government Pensions Board must be established by 1 April 2015, but that it need not be operational at this point.

The Court appointed two Members, Alderman Ian Luder and James Tumbridge, as Scheme Manager representatives for terms of four years expiring in April 2019.

It has now been recognised that staggered terms of Membership would be more appropriate to allow for a continuation of Member knowledge and experience on the Board, as well as to offer a smooth transition in future years and a sensible rotation of Members to the Board going forward.

RECOMMENDATION

The Court of Common Council is recommended to:

- Approve that the membership term of James Tumbridge be extended by two years to expire in April 2021. This will allow for a staggering of Membership and offer sufficient overlap between elected Members on the Board when appointing these on four yearly terms going forward.

MAIN REPORT

Background

1. The Local Government Pensions Board was established in June 2015 to meet the requirements of both the Public Services Pensions Act 2013 and a change in legislation relating to the overall governance of pensions schemes, in particular that a local Pensions Board be established by 1 April 2015; but that it need not be operational at this point. The first meeting of the Board was held on 20 October 2016.
2. In order to meet this requirement, the Court of Common Council agreed at its meeting on 25 June 2015 to the creation of a Pensions Board and appointed two Members, Alderman Ian Luder and James Tumbridge, as Scheme Manager representatives for terms of four years expiring in April 2019. The final constitution of the Board also included a senior officer, by appointment of the Town Clerk, as an additional Scheme Manager representative.

3. Legislation further stipulated that the Pensions Board must also include an equal number of Scheme Member representatives. The Court of Common Council subsequently agreed at its meeting on 15 October 2015 that these representatives should be appointed by an application and appointment process, following which three Scheme Member Representatives were appointed in 2016 for four-year terms expiring in 2020.

Current Position

4. The current composition of the Board is two Common Councilmen, one Senior Officer and three Scheme Member representatives. Scheme Member representatives were appointed to the Board through an application and selection process against agreed criteria and Christina McLellan, Yvette Dunne and Martin Newnham were all appointed in 2016 for a period of four years expiring in 2020.
5. At the time of establishing the Board, the Court of Common Council agreed to a recommendation that Members be appointed for a four-year term expiring in April 2019. However, as the Board did not meet for the first time until October 2016, the appointed Members will have each effectively served only a three-year term in practice.
6. Having reflected on the term of membership, it is considered appropriate to introduce a staggered term for Common Councilmen to allow for a level of continuity of membership and to ensure the knowledge level is maintained, allowing for a sensible rotation of Members in future years.

Proposal

7. With the two Members on the Board having terms currently expiring in April 2019, the Board could be left in the undesirable position of retaining no continuity should both Members fail to seek or achieve re-election at that time.
8. One of the two Members on the Board must serve as Chairman or Deputy Chairman, to allow for the Board to report into the Court. There is therefore a strong case to be made for retaining an element of continuity and expertise amongst the two Common Council representatives.
9. It is therefore proposed that the current term of one of the two Common Council representatives, James Tumbridge, be extended by two years. This would result in the Member representative effectively serving a full term of five years on the Board, whilst also facilitating a staggering of terms and providing continuity of Membership going forward by allowing a two-year overlap in future years when reverting to four yearly terms.
10. This report does not address the terms of the three Scheme Member representatives on the Board. This will be subject to a separate review to allow for appropriate legal advice and consideration of best practice to be reviewed before putting forward a proposal on their terms.

Corporate & Strategic Implications

11. The Board has a strategic oversight role in relation to the administration of the City Corporation Pension Fund and in securing compliance with the scheme

regulations and other legislation relating to the governance of the scheme and any statutory pension scheme that is connected to it.

Financial Implications

12. There are no financial implications.

Conclusion

13. During the initial period of the Board, it has been acknowledged that staggered terms of membership would be appropriate to allow for continuity of Members and to ensure a suitable knowledge level is maintained and to allow for appropriate rotation of membership in future years. A staggered approach to membership would also be in line with the appointment process to a number of other City Corporation Committees.

DATED this 29th day of June 2018.

SIGNED on behalf of the Board.

Ian David Luder, J.P., Alderman
Chairman, Local Government Pensions Board

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